



# THE GLOBE



Welcome to another edition of The Globe, the company newsletter, that is the voice of the company.

## Special points of interest:

- New Business
- Letters of Praise
- SIA News
- Training
- Charity Fund Raising
- Did you know?
- Health and Safety info

### Health & Safety Group Meeting

The minutes of the Health & Safety Committee are available for reading ask your supervisor to show you a copy.

### Employee Feedback Forms

Many thanks to all those members of staff who have received and completed the employee feedback forms. These forms help us to understand better, what you think of the company, and how we can improve the way we operate and resolve any issues that you may have. Remember that you do not need to identify yourself when completing the form and all information is

### Appraisals

Your annual appraisals will be taking place in December, expect visits from Wayne or Nads.

### Letters of Praise

**Harry Momin and Anthony Friend** at the Premier Inn Portland Street for outstanding customer service.

**Wayne and John** for their assistance at the Divali event in Bolton.

### New Staff join our teams

We would like you all to welcome the following new employees, **Simon Haslam** who has joined the team at the new Premier Inn at Piccadilly in Manchester welcome on board Simon.

**Sharon Pollitt** who has joined the admin team at Head Office, welcome aboard Sharon.

### SIA News

Be aware that compliance officers from the SIA are out and about and are checking to ensure that you are complying with the conditions of issue of your licence. If we find any breaches of the terms of the conditions then you lead yourself open to disciplinary action being taken, you have been warned.

### Company Website

How many of you have checked out the new company website? Following recent changes in layout and design, the site provides more information for prospective clients, and provides more information about our services, why not check it out and see for yourselves.

### Do you Tweet?

If you do, then why not follow us on our twitter site and find out what we are upto?

### Training

Following the recent SIA announcement concerning the Upskilling requirements for Door Supervisors, the company will be arranging for all staff to undertake this course. Whilst we are aware that some staff have already undergone the Physical Intervention Training, we have decided to enrol all staff on the Upskilling Course so that you are all qualified when it comes time to renew your licences. For further information speak to Wayne or Nads.

### Site Boxes

When visiting some sites, it has come to our attention that some of the site boxes, which contain our company paperwork, are being mislaid, or are missing relevant paperwork. The boxes are an important part of our service to both yourselves and our clients and contain documents that are a legal statutory requirement, can you all please ensure that you look after your site box, and bring to the attention of your supervisor if it is missing so that it can be replaced.

### Company Paperwork

Once again we are receiving company forms in the office which have not been completed correctly, with date, time, name, signature etc missing from them, can you all ensure that this is corrected for the future.



## Charity Fund Raising

Once again for Christmas and the New Year we will be supporting Derian House and Fortalice, as our chosen charities. When we were children, it always seemed the best stories of childhood began, "Once upon a time" and ended, "they all lived happily ever after"

Sadly for the children of Derian House and their parents, the reality is somewhat different, and all too often, living happily ever after, is not to be.

For the parents of a child diagnosed as terminally ill, there can be no long term future, .....the planning of their child's education, the milestones in their child's life..... for who knows what tomorrow, next week, next year may bring. For them there is sufficient challenge in coping with their child's illness from one day to the next. For them, their children's future is counted in smaller terms, sometimes in months or weeks, rather than years, in taking each day as it comes. For them, Derian House becomes an intrinsic part of that future. Whilst their lives may be cut tragically short, Derian House ensures that they lead as full and normal a life as possible by offering them the optimum support to cope with their illness, along with the best possible medical care , and as much fun and laughter as they can pack into every single day...

Fortalice is a Bolton based charitable organisation opened in 1977 to assist women and children who are affected by domestic abuse.

### Their mission statement is

*'To provide emergency accommodation and a range of support services to assist women, children and young people who have or are experiencing domestic abuse and to raise personal and public awareness of the issues relating to domestic abuse and its impact on society'*

We will once again be asking for donations of unwanted toys or gifts to be given as presents and as in previous years we will be charging a fee for any personal admin service we provide to you, and operating a swear box in the office, with the fee going towards these charities.

## New Business

In October we started two new sites, with the continuing success of our relationship with Premier Inn, we commenced work on their new 14 storey hotel in the centre of Manchester, the hotel is built around the Victorian quarter of Piccadilly which has undergone a transformation in recent years with the old cotton mills being redeveloped into apartments, bars and restaurants. And in the centre of Bolton what was once an exclusive hotel, bar and restaurant has been transformed into student accommodation. Comprising 120 individual apartments over 3 floors with a gym, large common room, with vending machines a pool table and large screen TV.



The Old Pack Horse



Premier Inn Piccadilly

### Did you know?

That if you refer any new business to the company you are guaranteed to receive a gift!!